

# MOORING APPLICATION FORM

## Guidelines for completing the application form

The Salcombe Harbour Authority has moorings in Kingsbridge, Newbridge, Frogmore, South Pool, The Bag, Batson, Off Town and South Sands. We also have hard standings for dinghies around the estuary and a car and boat park at Batson. Harbour Authority moorings on the estuary are only available to South Hams District Council council tax payers. To apply for a mooring you will need to fill in the attached application form. You will also need a copy of your current council tax bill and a deposit (£50.00 for a foreshore mooring or shore attached pontoon or £200.00 for a deep water mooring). After we have processed your application, you will be placed on the waiting list and when a mooring becomes available it will be offered to the next person on the waiting list.

Moorings are allocated on an annual contract and it is a requirement that the contract holder is a South Hams District Council council tax payer, a copy of a council tax bill from South Hams District Council in the name of contract holder will be required each year. Your main address is the address where you normally reside and where you would like your correspondence sent to. The local address will be the address at which you pay council tax to South Hams District Council. Please provide as many contact details as possible, this makes it easier for us to contact you should a problem arise. The form needs to be signed and dated by the person making the application.

Please use the drop down boxes for the facilities that you would like to apply for, you can apply for as many different types of facility as you like but only one of each type.

The next step is to specify the area that you would like. For the foreshore moorings you can specify 1st, 2nd and 3rd choices and you will be offered whichever becomes available first.

For Batson and Shadycombe Pontoons you need to specify the beam of the vessel you will be berthing there, the berths are for up to 2m or 2.3m beam boats only. The maximum length of boats on the pontoon is 5.5m.

Finally, you need to complete the details of the boat that will be going on to the facility. The type of boat is generally the make, such as Westerly Consort, Cornish Crabber or Grand Banks. Length is the LOA (Length Overall); this does not include bowsprits unless you are applying for a pontoon berth and the bow sprit cannot be retracted whilst in the berth. Keel is the type of keel that the vessel has, such as bilge or fin. Construction is the material that the vessel's hull is made from, such as wood or GRP. After you have filled in the form, it needs to be brought or posted to:

Salcombe Harbour Office  
Whitestrاند  
Salcombe  
Devon  
TQ8 8BU

Please make a payment of £200.00 for a deep water mooring application or £50.00 for a shore-attached pontoon or foreshore mooring application (Boat Parks and Dinghy Racks do not require a deposit)

### **WE NO LONGER ACCEPT PAYMENT BY CHEQUE**

**A copy of your current council tax bill from South Hams District Council must be seen.**

When we receive your application we process the payment and issue you with a receipt and a unique reference card. Your details are then placed on the relevant waiting list and we will contact you when you reach the top. Please keep us informed of any changes of detail to enable us to correctly process your application.

**Please now complete the following TWO pages of the application form.**

SOUTH HAMS DISTRICT COUNCIL  
SALCOMBE HARBOUR OFFICE  
**MOORING APPLICATION FORM**  
**PERSONAL DETAILS**



FIRST NAME	<input type="text"/>	SURNAME	<input type="text"/>
HOME ADDRESS (inc post code)	<input type="text"/>	LOCAL ADDRESS (inc post code) (if different)	<input type="text"/>
Tel No.	<input type="text"/>	Mobile Tel No.	<input type="text"/>
EMAIL	<input type="text"/>	Busines Tel No.	<input type="text"/>
SIGNATURE (Type full name if submitting electronically)		<input type="text"/>	Date <input type="text"/>

**A COPY OF YOUR SOUTH HAMS COUNCIL TAX BILL MUST ACCOMPANY THIS FORM**

**Please specify the type of facility required**

Please read the attached notes for the maximum and minimum sizes of vessel allowable on the different mooring types

Deep Water Mooring (inc pontoons)	£200 Registration Fee	<input type="checkbox"/>
Foreshore Mooring	£50 Registration Fee	<input type="checkbox"/>
Shore Attached Pontoon	£50 Registration Fee	<input type="checkbox"/>
Boat Park Space	No Fee	<input type="checkbox"/>
Dinghy Rack Space	No Fee	<input type="checkbox"/>
Resident's Reserved Compound	No Fee	<input type="checkbox"/>

**Data Protection:**

This information will be held by South Hams DC. It will be used for Harbour Management and will be held securely at all times. For more information follow the link: [www.salcombeharbour.co.uk/privacy-policy](http://www.salcombeharbour.co.uk/privacy-policy)

**Antifraud Statement:**

We must protect the public funds that we handle, so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information with other organisations that handle public funds. Information you provide may also be used to check the accuracy of records held elsewhere in the Council.

Office Use Only

Owner Reference	<input type="text"/>	Receipt Number	<input type="text"/>
Application Reference	<input type="text"/>	Date	<input type="text"/>

Please specify the location of the Foreshore or Pontoon mooring that you require

### Foreshore Mooring

Please use the dropdown menus to indicate your 1st, 2nd and 3rd choice of mooring location

Salcombe Waterfront

Batson Creek

The Bag

South Sands

South Pool

Frogmore

Newbridge / West Charleton

Southvile

Kingsbridge Basin

### Shore Attached Pontoon Berth

Please use the drop down menu to select your preferred choice

Batson Pontoon

Victoria Quay Pontoon

Kingsbridge Pontoon

### Boat Park Space

Please use the drop down menu to select your preferred choice

Select preferred option

### Dinghy Rack Space

Please use the drop down menu to select your preferred choice

Select preferred option

### Boat Details

Name

Type of Boat

Length (m)

Beam (m)

Keel (m)

Draught (m)

Construction

Colour

PLEASE EITHER RETURN ELECTRONICALLY BY PRESSING "SUBMIT BY EMAIL" OR "PRINT FORM" AND RETURN TO: **Harbour Office, Whitestrand, Salcombe, Devon, TQ8 8BU**